



January 2016
The Triton Worker | Issue 2
studentemployment@ucsd.edu | career.ucsd.edu



Our mission: To build an informed student employment community, to maximize students on-campus work experience, and to help students reach their career goals. The Triton Worker is a monthly newsletter that was created by the Student Employment Office to serve the UCSD student worker community.

Got Work-Study?

What is work-study?

UCSD receives money from the government for work-study. The Financial Aid Office awards work-study to eligible students as part of their financial aid package. Work-study allows students to earn money for personal and education expenses which they do not have to pay back. This money is not applied to students' UCSD accounts and it is not a loan, so there is no penalty for not using it. A work-study job is the same as a "regular" job in that a student works and receives a paycheck for that work. The only difference is that the federal government subsidizes a portion of the wages and the employing department pays the matching amount.

How do I use my work-study?

From TritonLink, take a copy of your award information to the job interview. If you already work on-campus, notify the time-keeper that you would like to use your award. Most campus departments and some off-campus agencies employ students with work-study.

For more information visit [our website!](#)

Tips & Tricks

Scholarship Opportunity | Due February 16th

If you are currently employed by UCSD (all departments) and work over 15 hours a week check out the Darcy and Robert Bingham Scholarship! This is a \$2,100 scholarship for working students. [Click here](#) for more information and to see if you qualify!

Do you need help filing income taxes? | April 15th

Are you working for the first time or have never filed your income taxes before? The IRS has some helpful resources to answer your tax related questions and aid in filing out your taxes! If are unsure whether you need to file a tax return, [click here](#) for their interactive website. For any questions regarding filing taxes and being a student [click here!](#) To answer any question you may have, [click here](#) for all of the IRS's interactive websites.

Alumni Spotlight

Connie Ruan
Graduating Class of 2015
International Studies - Political Science & Business minor

Immediately after graduation I began working full time as a staff member at UCSD. I currently work at UCSD Career Services Center as a Student Employment Analyst & the Non-Profit Partnership Coordinator for the Off Campus Work-Study Program.

Q: What has your career path been like? A: My career path started surprisingly as a student employee here at the Career Services Center. I was a Student Assistant at the Student Employment Office and now I'm one of the Student Employment Analysts. My career path has been progressively moving forward, and I was offered a wonderful opportunity at an environment that I had adapted to.

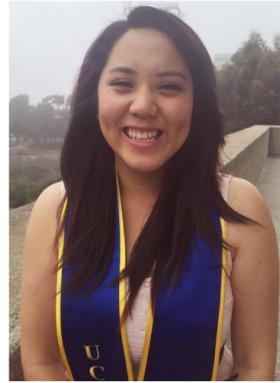
Q: How did your experience as an undergrad at UCSD help you find your first position after graduation? A: As an undergrad I was mainly focused with academia but I knew I had to gain some real world experience. So I explored the Career Services Center and I was advised to go on Port Triton to look for positions, so I did just that. I worked on-campus and I did utilize my work-study. I was a Student Assistant that mainly did clerical work and a lot of front desk coverage.

Q: What mistakes did you make during the job search and how did you fix them? A: When I was applying for jobs on-campus I would just write down a bunch of job numbers without really reading the posting or really reviewing the emails I sent out. I remember sending out batches of emails with all the wrong job numbers and even the wrong departments on a few of them. I realized my mistake too late and I wasn't able to rescind the email, so from that point on I was extra careful to make sure that my emails had the right information and matched the job description. I also made it a habit to save the job posting as a PDF so I could reference back to it, whenever I got a call back.

Q: What advice do you have for students? What about students about to graduate? Always remember UCSD as your second home. Whether it be Geisel or Sun God, make memories and make lots of friends because the Adult Life is hard and don't ever forget those fun times you had as an undergrad. Also you don't get vacation, not like in college. There is MAYBE two weeks of vacation if you're lucky, so enjoy your Winter, Spring, and SUMMER break as much as you can. The counselors at the Career Services Center are super helpful whether it be from internships to grad school. They are knowledgeable and willing to walk you through step by step. Take advantage of this wonderful resource. Stop worrying about what others are doing. Some people are going to have their whole lives planned out and others just go with the flow. You are going to go down your own path, wherever it may lead.

Q: What advice do you have for students regarding their careers after graduation? A: You're going to do A LOT of grunt work. You're going to go into an entry level job that pays next to nothing and you do almost everything and that's okay. That is how you grow and gain experience that is essential for you to move to the top. Everything is an experience, so never stop learning.

Q: What's one thing you wish you knew as an undergrad? A: I wish I knew how to plan ahead. I didn't utilize the Career Services Center as much because I was afraid of what I was going to do. I wish I knew now to not be afraid of the future and just tackle it full on.



If you or someone you know is interested in being a part of our Alumni Spotlight, [contact us!](#)

Student Spotlight



Andrea McDermott
Alumni Programs Assistant, Regional Clubs and Volunteer Engagement

I assist with tracking alumni regional club events, including event rosters and the budget allocated for each of our clubs. Signature events throughout the year at UCSD, such as, the Alumni Calling Campaign, College Fairs, Triton 5K, and Alumni Service Day are all events that we work with and recruit alumni for. My job is unique in that my supervisor welcomes all ideas to make the upcoming year even more successful. Also, being able to create my own schedule is great as an undergraduate student because it allows for flexibility.

Q: How did you find out about this job? A: Upon coming to college I was awarded work study. I wasn't quite sure how to use my work study and how to secure a work study position. At first I applied to multiple office jobs on campus, but I wasn't receiving any calls or interviews. I was becoming discouraged until I scheduled an appointment with the Student Employment Office. They were extremely helpful in showing me how to use Port Triton and offered a lot of

encouragement and support that the right job would come. I got emails from the student employment office suggesting jobs that had just been posted on Port Triton that may interest me. I applied to my current position, got the job, and I am very thankful for the staff that helped me along the way.

Q: Did you have prior work experience? A: I was working at Goody's in Marshall before my current job. However, I did not have any office work experience so it has been great to learn and experience working in an office.

Q: Has your job helped you? What skills have you learned? A: My job has made me accountable for the tasks that need to be completed for the week, while practicing good time management. Also, before coming to this position, I had no experience working with a budget or creating a tracking sheet for a department's budget. As an Economics/Accounting student, my supervisor challenged me to this task. I have also gained support and connections in my workplace which I am very thankful for.

Q: What advice do you have for fellow student workers? A: I would say to always communicate with your supervisor and establish a good relationship. Utilize your resources and never be afraid to ask for help or clarification. Most importantly, be proactive and put initiative into your position. Ask for new challenging tasks to work on or present a new idea to your supervisor that you feel would improve the workplace. Also, create connections with other student workers around you, as well as staff.

Q: What advice do you have for students who are looking for jobs? What about people looking for a job like yours? A: I would say to be patient and continue your search through Port Triton. Come utilize the many resources that the Career Service Center offers. But most of all, I would one-hundred percent recommend scheduling a meeting with the Student Employment Office. They welcome you with smile and offer so much support and encouragement because they really care about giving you the tools to find job where you will be happy and successful.

Do you have an awesome on campus job? Do you love what you do and want to share your experiences with other students? If so, [contact us](#) and you may be spotlighted in future newsletters!

Upcoming Events

GRE Info Session

Feb. 8th | 1:30p-2p | Career Services Center – Round Room

Attend the GRE Info session to get information on test preparation and deadline dates.

Practice Makes Perfect: Gaining Confidence in Networking

Feb. 16th | 1p-2p | Career Services Center – Round Room

When networking, how do you carry on a conversation when your nerves are at an all-time high? Come join Leanna Biddle to discuss ways in which to be your personal best during "spot-on" situations.

Considering Your Values in the Job Search

Feb. 9th | 11a-12p | Career Services Center – Round Room

Have you ever considered your values while looking for a job? Join Leanna Biddle to discuss the importance of values, and how your values plays in intricate role in your job search.

Acing the Phone Interview: Tips for Success

Feb. 23rd | 11a-12p | Career Services Center – Round Room

Come join Leanna Biddle to discuss tips when partaking in a phone interview. How do you leave a lasting impression? Come to find out!

Applying for Medical School for 2017

Feb. 25th | 2p-3:30p | Career Services Center – Horizon Room

Find out how the admissions process works, timelines, how to prepare your application, and targeting the right schools.

For a complete list of upcoming events happening at the Career Services Center, visit [our website](#) or log into Port Triton and click "Workshops/seminars/fairs/presentations"

If you are currently employed on campus and need assistance, guidance, or need help resolving conflict with your current job please [reach out](#) to The Student Employment Office. We are here as a resource for YOU.