

Instructions for Sending Letters from **INTERFOLIO** to Medical Schools (2010-2011 Cycle)

For those applying for 2011 admission, where you apply will determine how you will send your letters from Interfolio to the medical schools. Most of the schools which use the AMCAS application require letters to go through “AMCAS Letters” which will forward your letters to those 120+ participating schools. Interfolio can send your letters to AMCAS Letters, to the few U.S. M.D. schools NOT using AMCAS Letters, to D.O. schools and to foreign medical schools. Carefully follow the instructions below.

1st – Circle ALL schools to which you will apply in Groups A & B below.

Group A – AMCAS Letters Participating Schools

AL	University of Alabama	NC	University of North Carolina
AL	University of South Alabama	NC	Wake Forest University
AR	University of Arkansas	NC	East Carolina University (Brody)
AZ	University of Arizona – Phoenix	NE	Creighton University
AZ	University of Arizona – Tucson	NE	University of Nebraska
CA	Loma Linda University	NH	Dartmouth
CA	Stanford University	NJ	UMDNJ-New Jersey
CA	UCLA (Geffen)	NJ	UMDNJ-Robert Wood Johnson
CA	UCLA PRIME	NM	University of New Mexico
CA	UCLA/Drew	NV	University of Nevada
CA	UC Davis	NY	Albany Medical College
CA	UC Irvine	NY	Albert Einstein
CA	UC San Diego	NY	Columbia University
CA	UC San Francisco	NY	Cornell University (Weill)
CA	UC Berkeley/SF	NY	Hofstra University
CA	USC (Keck)	NY	Mount Sinai
CO	University of Colorado	NY	New York Medical College
CT	University of Connecticut	NY	New York University
CT	Yale University	NY	Stony Brook University
DC	George Washington University	NY	SUNY at Buffalo
DC	Georgetown University	NY	SUNY Downstate
DC	Howard University	NY	SUNY Upstate
FL	Florida International University	NY	University of Rochester
FL	Florida State University	OH	Case Western Reserve University
FL	The University of Miami	OH	Northeastern Ohio University
FL	University of Central Florida	OH	Ohio State University
FL	University of Florida	OH	University of Cincinnati
FL	University of South Florida	OH	University of Toledo
GA	Emory University	OH	Wright State University (Boonshoft)
GA	Medical College of Georgia	OR	Oregon Health & Science Univ.
GA	Mercer University	OK	University of Oklahoma
GA	Morehouse	PA	Drexel University
HI	University of Hawaii (Burns)	PA	Jefferson Medical College
IA	University of Iowa (Carver)	PA	Pennsylvania State University
IL	Loyola Univ. Chicago (Stritch)	PA	Temple University
IL	Northwestern Univ. (Feinberg)	PA	The Commonwealth Med. College
IL	Rosalind Franklin University	PA	University of Pennsylvania
IL	Rush	PA	University of Pittsburgh
IL	Southern Illinois	PR	San Juan Bautista
IL	University of Chicago-Pritzker	RI	Brown University (Warren Alpert)
IL	University of Illinois at Chicago	SC	Medical Univ. of South Carolina
IN	Indiana University	SC	University of South Carolina
KS	University of Kansas	SD	Univ. of South Dakota (Sanford)
KY	University of Kentucky	TN	East TN State U. (Quillen)
KY	University of Louisville	TN	Meharry
LA	LSU – New Orleans	TN	University of TN
LA	LSU - Shreveport	TN	Vanderbilt University
LA	Tulane University	TX	Baylor
MA	Boston University	TX	Texas A&M Univ. System (MD/PhD)
MA	Harvard	TX	Texas Tech Univ. (MD/PhD)
MA	Tufts University	TX	Univ. of Texas Med. Branch (MD/PhD)
MA	University of Massachusetts	TX	Univ. of Texas at Houston (MD/PhD)
MD	Johns Hopkins University	TX	UT Southwestern (MD/PhD)
MD	University of Maryland	UT	University of Utah
MI	Oakland University (Beaumont)	VA	Eastern Virginia
MI	Michigan State University	VA	University of Virginia
MI	University of Michigan	VA	Virginia Commonwealth University
MI	Wayne State University	VA	Virginia Tech Carillon
MN	Mayo	VT	The University of Vermont
MN	Univ. of Minnesota - Minneapolis	WA	University of Washington
MO	Saint Louis University	WI	Medical College of Wisconsin
MO	University of Missouri-Columbia	WI	University of Wisconsin
MO	Washington University (St. Louis)	WV	Marshall University (Edwards)
MS	University of Mississippi	WV	West Virginia University

NOTE: Group A Schools DO NOT expect letters until the secondary application process. AMCAS users DO NOT need to submit the actual letters at the same time they submit AMCAS.

Group B – All Other Medical Schools

U.S. Allopathic (M.D.)

MD	Uniformed Services University of the Health Sciences
ND	University of North Dakota
NC	Duke University
PR	Ponce School of Medicine
PR	Universidad Central Del Caribe
PR	University of Puerto Rico
TX	Univ. of Texas Schools (through TMDSAS)

Any/All U.S. Osteopathic (D.O.) Schools

Any/All U.S. Podiatric (D.P.M.) Schools

Any/All Foreign Medical Schools (St. George’s, Ross, A.U.C., etc.)

Any/All Other Medical Schools Not Listed in Group A

2nd – Follow the directions below to get your letters from Interfolio to the various medical schools.

- **To send your letters to schools in Group A:**
 1. Follow the “AMCAS Letters 2011 Instructions” to complete Sections 6 and 7 of AMCAS
 2. Print an AMCAS Letter Request Form for each individual letter you plan to send to Group A schools
 3. Create a new “Delivery” in Interfolio
 4. Select “AMCAS” as your destination
 5. Select the letter(s) you wish to send
 6. You will then be asked for your AAMC ID and the AMCAS Letter ID found on the AMCAS Letter Request Form for each individual letter. Enter these carefully!
 7. Complete the delivery

You may send your letters to AMCAS at any time during the application cycle. Though letters aren’t required by the schools until the secondary process, you may send your letters to AMCAS prior to receiving secondary requests.

- **To send your letters to schools in Group B:**
 1. When you are asked to send your letters (often in a secondary application), create a new “Delivery” in Interfolio
 2. Select the school from the pre-populated list or enter their delivery address
 3. Select the letter(s) you wish to send to that school
 4. Optional - Enter any necessary ID numbers (AACOMAS ID for D.O. schools, TMDSAS ID for Texas schools, etc.)
 5. Complete the delivery
 6. Repeat steps 1-5 for each Group B school that requests your letters

It is your responsibility to ensure that your letters were received. Please monitor your application status carefully. Contact www.interfolio.com if you have questions about their online system.