Hello,

We look forward to hosting you all on campus for UC San Diego’s Winter Career Fair.

Below is the logistics information that you and your team will need to read through thoroughly to ensure a seamless Career Fair experience!

Please complete the Attendee Registration form HERE to gather accurate accounts for meals and parking.

**EVENT DETAILS:**

**TUESDAY, JANUARY 7TH**

Event Location: UC San Diego, RIMAC Arena 9730 Hopkins Drive, La Jolla, CA 92093

**Times:**

**Winter Career Fair Schedule:**

- 7:00-8:30AM: Employer check-in at RIMAC Arena and set-up for the Career Fair.
- 8:30AM-10:45AM: Career Fair is open to all students and Alumni (First Wave)
- 10:45AM-11:30AM – BREAK
- 11:30AM-1:45PM – Career Fair is open to all students and Alumni (Second Wave)
- 1:45PM-2:30PM – BREAK
- 2:30PM-4:45PM – Career Fair is open to all students and Alumni (Third Wave)

** Alumni will have the option of entering the Fair 15 minutes prior to students**

**MATERIALS:**

**SHIPPING YOUR MATERIALS IN ADVANCE:** Materials must arrive by January 2nd. All company materials received on time, will be at your table when you arrive. It is your responsibility to ensure the packages have been delivered. Please use FedEx when shipping out your materials.

If you plan to ship your materials back after the event, PLEASE COME PREPARED WITH A PREPAID SHIPPING LABEL, we will not be providing shipping labels on-site.

**Event Space Shipping Details:**

University of California, San Diego
Attn: Armando Escobedo
WINTER CAREER FAIR
7835 Trade Street, Suite 100
San Diego, CA 92121
Materials being shipped back to your office can be left with a staff member along with your pre-paid shipping label.

**Hand carrying materials:** Staff will be on hand pre and post Fair to assist with carrying materials to and from vehicles and venue.

**PARKING & TRANSPORTATION**

**PARKING:** Parking Lot P782. Shuttle service to and from venue provided. Staff will be on hand to help with your materials.

**DROP OFF DIRECTIONS/RIDESHARE:** San Diego Supercomputer Center off Hopkins Drive.

**WE STRONGLY ENCOURAGE THE USE OF RIDESHARE AS PARKING IS HIGHLY IMPACTED ON CAMPUS.**

**SHUTTLES:**
- Shuttles run from 6:30AM – 6:00PM

**SHUTTLES** will be running an hour after the event to take recruiters back to Parking Lot P782 from the Super Computer Drop-Off Zone.

Parking Lot P782
EMPLOYER CHECK-IN: All Employer attendees MUST check-in. Here, you will receive your meal ticket and table location. Check-in will be located at the North ground level entrance of RIMAC.

Check-in begins at 7:00AM

EMPLOYER LOUNGE/MEALS: Will be located in the Green Room, by the Employer Check-In Table. Meals and refreshments will be provided throughout the day including a light breakfast and lunch. Please bring a reusable water bottle that can be filled up at the water fill stations.

ELECTRICITY: No electricity will be provided.

WIRELESS ACCESS: Wireless access is available. Please turn off hotspots to ensure a stronger internet connection.

LACTATION ROOM: Available at venue, ask event staff for location.

QUESTIONS? For questions related to registration or Handshake, please contact Sophia Tran sotran@UCSD.EDU
For questions related to event logistics including parking, shipping of materials, etc., please contact Codie Lawson cllawson@UCSD.EDU and Tammy Ogden tlogden@UCSD.EDU