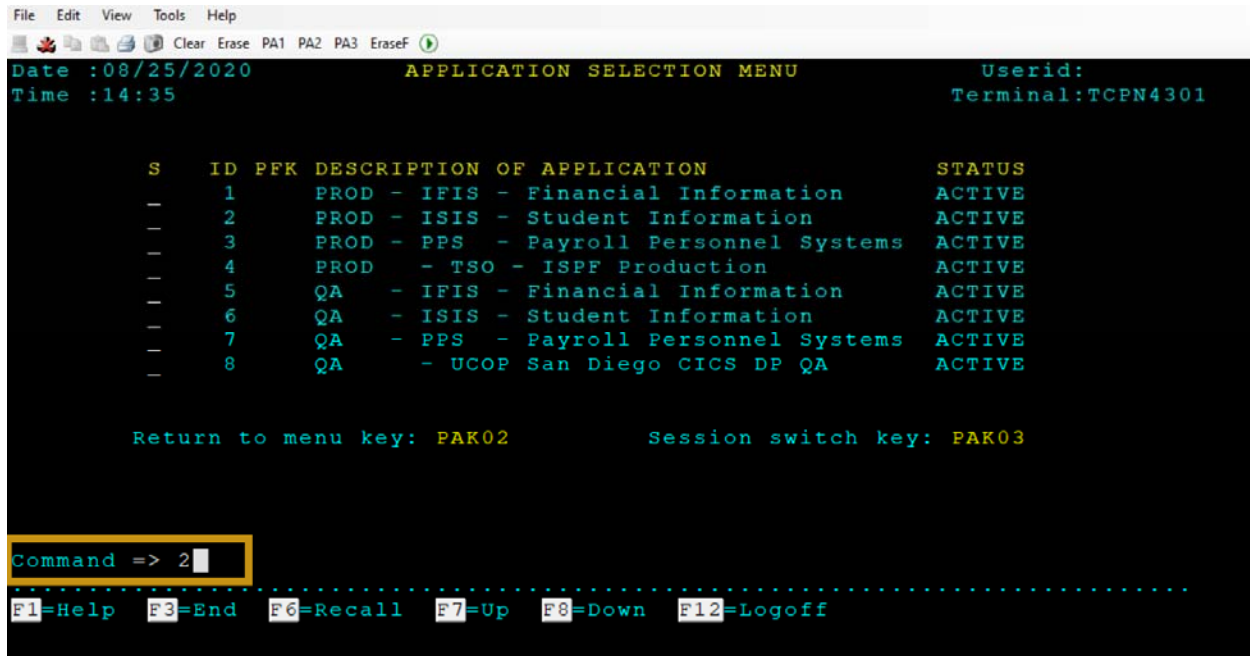# How to Verify a Student's Registration Status in ISIS

1. Log into PPS and type "2" behind "Command=>" for access to ISIS and click "Enter".

```
File  Edit  View  Tools  Help
      Clear  Erase  PA1  PA2  PA3  EraseF
Date :08/25/2020          APPLICATION SELECTION MENU            Userid:
Time :14:35                                                     Terminal:TCPN4301


          S    ID PFK  DESCRIPTION OF APPLICATION              STATUS
               1       PROD - IFIS - Financial Information     ACTIVE
               2       PROD - ISIS - Student Information       ACTIVE
               3       PROD - PPS  - Payroll Personnel Systems ACTIVE
               4       PROD   - TSO - ISPF Production          ACTIVE
               5       QA   - IFIS - Financial Information     ACTIVE
               6       QA   - ISIS - Student Information       ACTIVE
               7       QA   - PPS  - Payroll Personnel Systems ACTIVE
               8       QA      - UCOP San Diego CICS DP QA     ACTIVE


          Return to menu key: PAK02        Session switch key: PAK03




Command => 2
...........................................................................
F1=Help   F3=End   F6=Recall   F7=Up   F8=Down   F12=Logoff
```
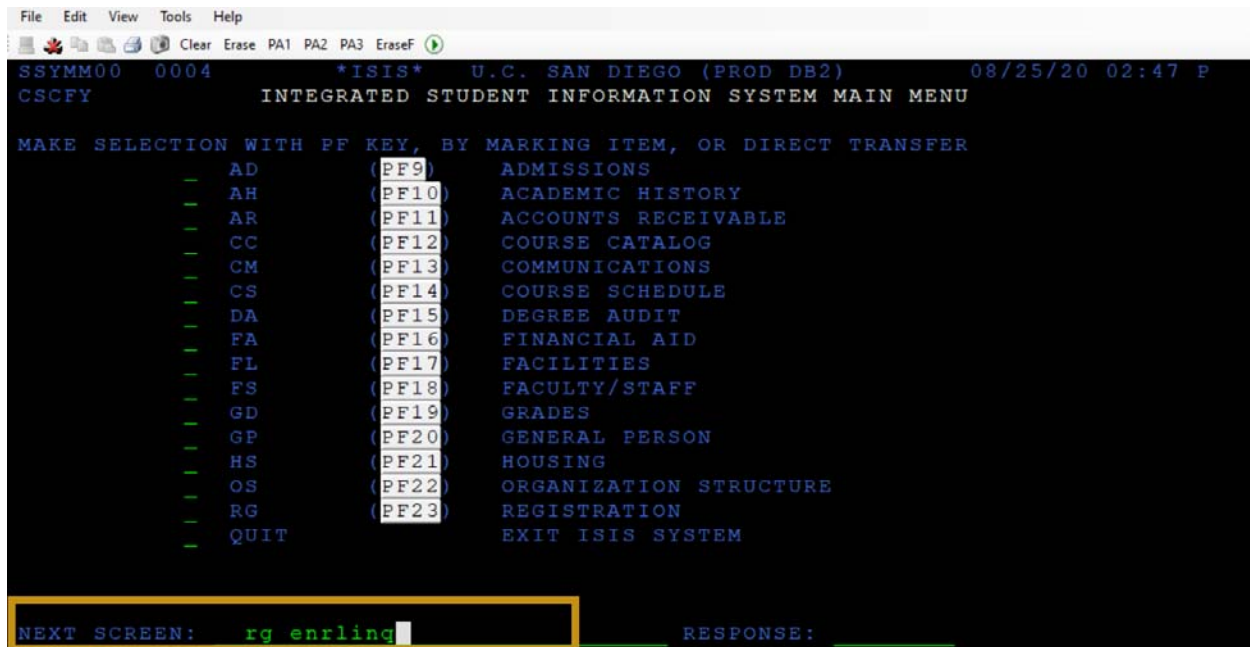
2. Type "RG ENRLINQ" on the line after "NEXT SCREEN" and click "Enter".

```
File  Edit  View  Tools  Help
      Clear  Erase  PA1  PA2  PA3  EraseF
SSYMM00   0004        *ISIS*   U.C. SAN DIEGO (PROD DB2)       08/25/20 02:47 P
CSCFY               INTEGRATED STUDENT INFORMATION SYSTEM MAIN MENU

MAKE SELECTION WITH PF KEY, BY MARKING ITEM, OR DIRECT TRANSFER
              _  AD       (PF9)    ADMISSIONS
              _  AH       (PF10)   ACADEMIC HISTORY
              _  AR       (PF11)   ACCOUNTS RECEIVABLE
              _  CC       (PF12)   COURSE CATALOG
              _  CM       (PF13)   COMMUNICATIONS
              _  CS       (PF14)   COURSE SCHEDULE
              _  DA       (PF15)   DEGREE AUDIT
              _  FA       (PF16)   FINANCIAL AID
              _  FL       (PF17)   FACILITIES
              _  FS       (PF18)   FACULTY/STAFF
              _  GD       (PF19)   GRADES
              _  GP       (PF20)   GENERAL PERSON
              _  HS       (PF21)   HOUSING
              _  OS       (PF22)   ORGANIZATION STRUCTURE
              _  RG       (PF23)   REGISTRATION
              _  QUIT              EXIT ISIS SYSTEM



NEXT SCREEN:    rg enrlinq                       RESPONSE:
```

3. If this is your first time logging into ISIS, you will see the following screen.

```
SRGMI17  0004            *ISIS*   U.C. SAN DIEGO (PROD DB2)      08/25/20 02:50 P
CSCFY                 ENRLINQ : STUDENT TERM ENROLLMENT INQ

PID: ?          NAME:

ACTION TERM   ACADEMIC   COLLEGE    DEPARTMENT   MAJOR     REGIST     ACADEMIC
  (L)         LEVEL                                        STATUS     STATUS










TERM REQUEST: _____

PLEASE ENTER PERSON ID.

NEXT SCREEN:  █                                   RESPONSE: _____
```

4. Enter PID or SSN in PID field and click "Enter"; the system will return the result(s).

```
File  Edit  View  Tools  Help
🖥 🍁 📋 📠 🖨 🔲 Clear  Erase  PA1  PA2  PA3  EraseF  ▶
SRGMI17  0004            *ISIS*   U.C. SAN DIEGO (PROD DB2)      08/25/20 02:55 P
                      ENRLINQ : STUDENT TERM ENROLLMENT INQ        FIRST PAGE

PID: A12  34  5678   NAME:

ACTION TERM   ACADEMIC   COLLEGE    DEPARTMENT   MAJOR     REGIST     ACADEMIC
  (L)         LEVEL                                        STATUS     STATUS










TERM REQUEST: _____




NEXT SCREEN:  █                                   RESPONSE: _____
```

5. Student Registration information will display; if the result contains multiple pages, click "F8" to go to the next page and click "F7" to go to the previous page. The following shows the student is enrolled (signed up for classes) for FA'20.

```
SRGMI17   0049              *ISIS*    U.C. SAN DIEGO (PROD DB2)         08/26/20 04:01 P
                          ENRLINQ : STUDENT TERM ENROLLMENT INQ          LAST PAGE

PID: A 12 345 6789      NAME :Brown, Kate Murray

ACTION TERM   ACADEMIC    COLLEGE    DEPARTMENT    MAJOR      REGIST       ACADEMIC
 (L)           LEVEL                                         STATUS        STATUS
       FA19   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       WI20   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       SP20   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       S120   Undergrad   Marshall   Sociology   SocCulCom  Registered
       S220   Undergrad   Marshall   Sociology   SocCulCom  Registered
      [FA20]  Undergrad   Marshall   Sociology   SocCulCom  [Enrolled]




TERM REQUEST:  _____


NEXT SCREEN: ▌_____        RESPONSE:  _____
```
Online TLS 1.0   24,15

6. The following shows the student is registered (paid for classes for the quarter) for FA'20.

```
SRGMI17   0049              *ISIS*    U.C. SAN DIEGO (PROD DB2)         08/26/20 04:01 P
                          ENRLINQ : STUDENT TERM ENROLLMENT INQ          LAST PAGE

PID: A 12 345 6789      NAME :Brown, Kate Murray

ACTION TERM   ACADEMIC    COLLEGE    DEPARTMENT    MAJOR      REGIST       ACADEMIC
 (L)           LEVEL                                         STATUS        STATUS
       FA19   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       WI20   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       SP20   Undergrad   Marshall   Sociology   SocCulCom  Registered   Good Stand
       S120   Undergrad   Marshall   Sociology   SocCulCom  Registered
       S220   Undergrad   Marshall   Sociology   SocCulCom  Registered
      [FA20]  Undergrad   Marshall   Sociology   SocCulCom  [Registered]




TERM REQUEST:  _____


NEXT SCREEN: ▌_____        RESPONSE:  _____
```
Online TLS 1.0   24,15

7. The following shows the student is NOT ENROLLED for FA'20. This student CANNOT be extended.


```
File  Edit  View  Tools  Help
        Clear Erase PA1 PA2 PA3 EraseF
SRGMI17   0049              *ISIS*    U.C. SAN DIEGO (PROD DB2)        08/26/20 03:56 P
                      ENRLINQ : STUDENT TERM ENROLLMENT INQ      FIRST PAGE

PID: A 12  345  6789       NAME: Brown, Kate Murray

ACTION TERM  ACADEMIC    COLLEGE    DEPARTMENT   MAJOR        REGIST       ACADEMIC
   (L)       LEVEL                                            STATUS       STATUS
       S109  Undergrad   Marshall   Biology     Human Bio
       S209  Undergrad   Marshall   Biology     Human Bio    NotEnrolld
       S309  Undergrad   Marshall   Biology     Human Bio
       FA09  Undergrad   Marshall   History     History      Registered   Good Stand
       WI10  Undergrad   Marshall   History     History      Registered   Good Stand
       SP10  Undergrad   Marshall   History     History      Registered   Good Stand
       S210  Undergrad   Marshall   History     History      NotEnrolld
       FA10  Undergrad   Marshall   History     History      Registered   Good Stand
       WI11  Undergrad   Marshall   History     History      Registered   Good Stand
       SP11  Undergrad   Marshall   History     History      Registered   Graduated
       FA 20 Graduate    Grad Div   History     History      Not Enrolled

TERM REQUEST:  _____


NEXT SCREEN:                                        RESPONSE:
```

8. The following shows the student withdrew for FA'20. This student CANNOT be extended.


```
File  Edit  View  Tools  Help
        Clear Erase PA1 PA2 PA3 EraseF
SRGMI17   0049              *ISIS*    U.C. SAN DIEGO (PROD DB2)        08/26/20 03:56 P
                      ENRLINQ : STUDENT TERM ENROLLMENT INQ      FIRST PAGE

PID: A 12  345  6789       NAME: Brown, Kate Murray

ACTION TERM  ACADEMIC    COLLEGE    DEPARTMENT   MAJOR        REGIST       ACADEMIC
   (L)       LEVEL                                            STATUS       STATUS
       S109  Undergrad   Marshall   Biology     Human Bio
       S209  Undergrad   Marshall   Biology     Human Bio    NotEnrolld
       S309  Undergrad   Marshall   Biology     Human Bio
       FA09  Undergrad   Marshall   History     History      Registered   Good Stand
       WI10  Undergrad   Marshall   History     History      Registered   Good Stand
       SP10  Undergrad   Marshall   History     History      Registered   Good Stand
       S210  Undergrad   Marshall   History     History      NotEnrolld
       FA10  Undergrad   Marshall   History     History      Registered   Good Stand
       WI11  Undergrad   Marshall   History     History      Registered   Good Stand
       SP11  Undergrad   Marshall   History     History      Registered   Graduated
       FA 20 Graduate    Grad Div   History     History      Withdrew

TERM REQUEST:  _____


NEXT SCREEN:                                        RESPONSE:
```

9. If you need to search for the student by name, please click "F10" and the system will take you to the following screen.

```
 Clear  Erase  PA1  PA2  PA3  EraseF
SGPMI40    0049              *ISIS*    U.C.  SAN DIEGO  (PROD DB2)           08/26/20  04:20  P
                            NAME  :  PERSON NAME SEARCH

NAME  KEY:                                               OPTION  (A,T):  _

(L)      PID/        CURRENT NAME                    GEN    BIRTH  CON
         SSN              PREVIOUS NAME              DER    DATE   FID












PLEASE  ENTER  NAME  KEY.

NEXT  SCREEN:  _____        RESPONSE:  _____
```

10. Type in the student's Last Name, First Name in Name Key field and click "Enter"; the system will return results. If the result contains multiple pages, click "F8" to go to the next page and click "F7" to go to the previous page.

```
File   Edit   View   Tools   Help
 Clear  Erase  PA1  PA2  PA3  EraseF
SGPMI40    0004              *ISIS*    U.C.  SAN DIEGO  (PROD DB2)           08/25/20  03:01  P
CSCFY                       NAME  :  PERSON NAME SEARCH                      FIRST  PAGE

NAME  KEY:  BROWN, KATE                                  OPTION  (A,T):  _

(L)      PID/        CURRENT NAME                    GEN    BIRTH  CON
         SSN              PREVIOUS NAME              DER    DATE   FID
     A  12 34 5678   Brown, Kate Murray                F   09/20/90













NEXT  SCREEN:  _____        RESPONSE:  _____
```

11. Type in "L" before PID to select the student and the system will take you to the registration information for the student.

```
File   Edit   View   Tools   Help
[toolbar icons]  Clear  Erase  PA1  PA2  PA3  EraseF  ▶
SGPMI40   0004            *ISIS*    U.C. SAN DIEGO (PROD DB2)        08/25/20 03:01 P
CSCFY                      NAME : PERSON NAME SEARCH                 FIRST PAGE

NAME KEY: BROWN, KATE_____          OPTION (A,T): _

(L)    PID/      CURRENT NAME                          GEN   BIRTH CON
       SSN              PREVIOUS NAME                  DER   DATE  FID
  L  A 12 34 5678  Brown, Kate Murray                      F 09/20/90




NEXT SCREEN: _____     RESPONSE: _____
```

12. Once you have completed the verification, click "F3" to exit to ISIS Main Menu.

```
SSYMM01   0049            *ISIS*    U.C. SAN DIEGO (PROD DB2)        08/26/20 04:17 P
                         RG : REGISTRATION MAIN MENU

MAKE SELECTION WITH PF KEY, BY MARKING ITEM, OR DIRECT TRANSFER

        _   APNTMNTS    (PF10)      APPOINTMENT MENU
        _   KEYS        (PF9)       REGISTRATION SCREEN KEYS
        _   REGASMNT    (PF11)      REGISTRATION ASSESSMENT MENU
        _   REGCNTRL    (PF12)      REGISTRATION CONTROL MENU
        _   REGMGT      (PF13)      REGISTRATION MANAGEMENT MENU
        _   REGSTDNT    (PF14)      STUDENT REGISTRATION MENU
        _   SUPPORT     (PF6)       REGISTRATION TABLE MENU
        _   QUIT                    EXIT ISIS SYSTEM




NEXT SCREEN: _____     RESPONSE: _____
```

12. To exit ISIS, type "S" on the line next to "QUIT" and click "Enter".

```
SSYMM01   0049            *ISIS*    U.C. SAN DIEGO (PROD DB2)        08/26/20 04:17 P
CSCFY                        RG : REGISTRATION MAIN MENU

MAKE SELECTION WITH PF KEY, BY MARKING ITEM, OR DIRECT TRANSFER

           _    APNTMNTS     (PF10)       APPOINTMENT MENU
           _    KEYS         (PF9)        REGISTRATION SCREEN KEYS
           _    REGASMNT     (PF11)       REGISTRATION ASSESSMENT MENU
           _    REGCNTRL     (PF12)       REGISTRATION CONTROL MENU
           _    REGMGT       (PF13)       REGISTRATION MANAGEMENT MENU
           _    REGSTDNT     (PF14)       STUDENT REGISTRATION MENU
                SUPPORT      (PF6)        REGISTRATION TABLE MENU
           S    QUIT                      EXIT ISIS SYSTEM








NEXT SCREEN: █_____  RESPONSE: _____
```